



Part 1 Minutes of the Meeting of the FULL GOVERNING BODY of Lower Peover C of E Primary School

Date:	Thursday 16th June 2022 at 6.00pm.	
Venue:	Via Zoom Video Conferencing	
Present:	Debbie Rutter (DR) Louise Lawton (LL) Sharon Dean (SD) Alun McIntyre (IM) Graham Norbury (GN) Kristen O'Shea (KO'S) Tim Knowles (TK) Jason Haslam (JH) David Bradley (DB) Peter Longinotti (PL)	Parent Governor - Chair Foundation Governor – Vice Chair Head Teacher Co-opted Trustee Foundation Governor Parent Governor Co-opted Governor Deputy Head Teacher Staff Governor Foundation Governor
Apologies:	Father Murray Aldridge-Collin,	
Absent:	None	
In Attendance:	John Addison	Clerk

The meeting met its quorum.

Decisions, actions and areas of challenge during discussions indicated in bold text.

Agenda item 1	INTRODUCTIONS AND APOLOGIES FOR ABSENCE
Discussion:	The meeting opened with a prayer. An apology for absence was received from Father Murray Aldridge-Collin.
Resolved:	That the apology be accepted.
Agenda item 2	DECLARATION OF PECUNIARY, PERSONAL OR EDUCATION INTEREST
Discussion:	LL declared that she had worked 244.15 hours out of a possible 500. There were 255.85 hours remaining.
Agenda item 3	DECLARATION OF ANY OTHER BUSINESS
Discussion:	None declared
Agenda item 4	MINUTES OF THE LAST MEETING of 17th February 2022
Discussion:	The minutes of the previous meeting of 17th February 2022 had been circulated to Governors prior to the meeting.
Resolved:	That the minutes of the meeting of 17th February 2022 be approved as a correct record.

Agenda item 5	ACTION LOG
Discussion:	The Action Log was reviewed and updated.
Agenda item 6	GOVERNANCE MATTERS
Discussion:	<p><u>Committee Reports</u> Governors received the minutes of the meetings of the Curriculum Inclusion and Community Committee and Finance Building and Staffing Committee. The attention of Governors was drawn to minute 6 of the meeting which agreed the 2022/23 Budget and recommended that the budget be placed before the FGB for approval</p> <p><u>Governor Visits/Reports</u> LL had undertaken an EYFS visit. DB outlined how the school had supported the new EYFS teacher who had made an immediate impact at the school. SD reported that staff had volunteered to come into school over the Easter holidays to totally revamp the EYFS teaching spaces to make them more accessible to the children. The outside furniture had been made smaller. SD also read out the report of the ECM Partner on the EYFS provision at the school which was glowing in its language. TK asked if this meant that school would be rated as outstanding. SD responded that she was very confident of such an outcome as the staffing structure at the school was the strongest it had ever been. LL had also undertaken a maths visit on 25th May 2022 SD also advised that she had asked the Advisor to undertake a deep dive in science and read out a similarly glowing report DR/GN would be undertaking an Arts/DT visit whilst LL would be conducting an RE visit on 11th July 2022</p>
Resolved:	<ol style="list-style-type: none"> 1. That the committee reports be noted. 2. That pursuant to minute 6 of the meeting of the Finance Building and Staffing Committee held on 3rd May 2022, the 2022/23 budget be approved 3. That Governors place on record their thanks and appreciation to staff who gave up time over the Easter holidays to work on the EYFS teaching space
Agenda item 7	HEAD TEACHERS REPORT
Discussion:	<p>SD presented her report which contained detailed information under the following headings, viz:-</p> <ul style="list-style-type: none"> • School Contextual Data; • Leadership and Management - Governors were advised that under health and safety issues school was experiencing ongoing issues with the drains collapsing and a survey had been commissioned to find out the cause; • Staffing Update including the staffing structure for 2022/23; • Behaviour and Attitude including attendance data. Overall attendance was around 93.8% which was below the 96% needed to be rated as Outstanding. School was liaising with the Education Welfare Officer and letters had been sent to parents whose children had attendance of below 90%; • Personal Development including proposals to undertake the following residential visits in 2022/23 Year 22 – Foxhowl, Delamere, Year 4 Burwardsley and Year 6 Condoval Hall; and • Quality of Education. <p>KO'S sought an explanation as to why it appeared that school had a higher pupil/teacher ratio when compared with other local schools</p>

Resolved:	1. That the Head Teachers Report be noted 2. That the 2022/23 residential visits be approved. 3. That the staffing structure for 2022/23 be approved.
Agenda item 8	FINANCE
Discussion:	<u>Closure of the Governors Deposit Account with CCLA</u> LL drew attention to the need to formally close the Governors Deposit Account with the CCLA
Resolved:	That the Governors Deposit Account with CCLA be closed
Discussion:	<u>SFVS</u> Governors were advised that the SFVS had been submitted to the local authority by the due date.
Resolved:	That the submission of the SFVS be noted
Agenda item 9	UPDATE FROM TRUSTEES
Discussion:	AM updated Governors on a number of issues including <ul style="list-style-type: none"> Trustees were co-operating on the environmental health issue identified in school and Discussions were underway around car parking at Campfest.
Resolved:	That the report be noted.
Agenda item 10	PARENTAL CONTACT WITH SCHOOL
Discussion:	SD/JH brought to the attention of Governors a growing concern that teachers welfare and wellbeing was being negatively impacted by parental email challenges/concerns which had an unrealistic expectation as to the timeframe for responses. Some teachers had been openly criticised by parents in a public setting which was very demotivating. SD stressed that this was in relation to a small number of parents but could have a disproportionate impact on staff. DR offered to meet with SD to formulate a response to parents reminding parents of all the positive things teaching staff did for children and to have respect for their feelings.
Resolved:	That DR and SD write to parents as outlined above.
Agenda item 11	DATES OF FUTURE MEETINGS
Resolved:	<u>FGB</u> 15 th September 2022 20 th October 2022 16 th February 2023 25 th June 2023 <u>CICC</u> 5 th October 2022 1 st February 2023 17 th May 2023 <u>FPC</u> 7 th October 2022 10 th February 2023 2 nd May 2023

