



LOWER PEOVER
CofE Primary School

Charging and Remissions Policy

Date:	July 2023
Chair of Governors:	Louise Lawton
Review:	July 2024

Policy on Charging

1. Introduction

- 1.1 This charging policy has been compiled in accordance with Sections 449-462 of the Education Act 1996, which set out the law on charging for school activities in schools maintained by local authorities in England.

2. School Visits

Visits To fulfil Statutory Requirements

- 2.1 In the event of the school seeking to run a day trip, which is designed to fulfil a statutory requirement (i.e. any requirements of the national curriculum or religious education) no compulsory charges can be levied on parents /guardians by the school. With the exception of those meeting the school's charging remissions policy criteria (see Section 10 below), parents/guardians will be charged the actual cost of board and lodgings for any residential trip of this nature, regardless of whether the trip takes place inside or outside school hours.

Other Visits (Non-Statutory Requirements)

- 2.2 In addition to educational visits, the school frequently runs day and residential trips that are outside statutory requirements. Such visits may take place during or outside school hours.

3. Residential visits

- 3.1 If the school organises a residential visit in school time, which is to provide education directly related to the National Curriculum, we suggest a charge to cover the costs of travel, board, and lodging, although parents who receive state benefits are exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

4. Music Tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.

Lower Peover C.E Primary School has introduced music tuition in the school; there is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons will be taught by peripatetic music teachers. A charge for these lessons is made direct to the parents.

5. Lettings

- 5.1 The school will make its facilities available to outside users and fees will be charged generally in-line with the Governing Body's recommended schedule of charges, which is updated annually, although the Headteacher has discretion to negotiate variations to these charges to meet the school's needs.

Costs per session for 2023-2024 are:

Parish Council:	£10 hall
WI:	£15 hall & kitchen
Premier Sports:	£60 per day
Music:	10% of takings

6. Damage/Loss to Property

- 6.1 A charge will be levied in respect of wilful damage, neglect, or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

7. Voluntary Contributions

- 7.1 Where the school cannot levy charges, and it is not possible to run trips (or other activities) within the resources ordinarily available to the school, parents/guardians will be invited to make voluntary contributions. In the event of insufficient voluntary contributions being received, the activity is likely to be cancelled with any voluntary contributions received being refunded. Pupils will not be discriminated against on the basis of whether voluntary contributions have, or have not, been made on their behalf.

8. Remissions Policy

- 8.1 Parents/carers will be exempt from paying for board and lodging costs on residential visits that are designed to fulfil statutory requirements, if they are in receipt of any of the following:-
1. Income Support;
 2. Income Based Jobseekers Allowance;
 3. Support under Part VI of the Immigration and Asylum Act 1999;
 4. Child Tax Credit, providing that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue & Customs) does not exceed £16,190
 5. The guarantee element of State Pension Credit;
- 8.2 The remissions criteria outlined above are identical to the criteria for Free School Meals eligibility. The school strongly encourages any parent/guardian, who is in receipt of such

benefits, to claim their full entitlement. Proof of current entitlement to any of these benefits would need to be provided to the school in the event of a remission in charges being requested where the pupil is not in receipt of Free School Meals.

- 8.3 Any parent/guardian experiencing difficulties in meeting any charges should discuss the matter in confidence with the Headteacher.

9. Policy Review

This policy will be subject to regular review to ensure its compliance with legislative requirements and the appropriateness of charges being levied.