

**LOWER PEOVER CHURCH OF ENGLAND PRIMARY SCHOOL
MINUTES
OF THE CURRICULUM, INCLUSION & COMMUNITY COMMITTEE MEETING**

Date	Wednesday 2nd May 2018 at 10am	
Venue	Lower Peover C of E Primary School; Headteachers office	
Present:	Debbie Rutter Martin Hughes Sharon Dean Tim Knowles	Parent Governor Foundation Governor (Vice Chair) Headteacher Foundation Governor
Apologies:	Elizabeth Broadbent Jane Lloyd	SENCO Foundation Governor (Chair)
Absent:	None	
In attendance:	Paula Foster	Clerk

The meeting met its quorum

AGENDA ITEM 1	WELCOME, OPENING PRAYER & APOLOGIES FOR ABSENCE
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Discussion:	Governors were welcomed to the meeting. The apologies of Jane Lloyd and Elizabeth Broadbent were received. Vice Chair MH agreed to Chair the meeting.
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Decision:	RESOLVED: That governors accepted the apologies of the above governors.
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AGENDA ITEM 2	DECLARATION OF PERSONAL & PECUNIARY INTEREST
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Discussion:	There were no declarations of interest.
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AGENDA ITEM 3	DECLARATION OF ANY OTHER BUSINESS
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Discussion:	<ul style="list-style-type: none"> • MH - Asbestos concern, Marking and communicating with parents. • SD - Links abroad.
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AGENDA ITEM 4	PART ONE MINUTES OF THE LAST MEETING (31st January 2018)
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MINUTES LOWER
PEOVER CCIC 31.01.

Decision:	RESOLVED: That governors approved the minutes as a true and accurate record. SD proposed the decision and MH seconded.
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AGENDA ITEM 5	MATTERS ARISING
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Discussion:	<p>Item 6: Matters arising</p> <ul style="list-style-type: none"> • Add a pop up to the website. DR. DR has not yet addressed this matter. Governors noted that there are 201 children in the School and the maximum is 210 which is very positive. There are spaces in Y4, Y5 and Y6 and a pop up is to be added to the website. This action has not yet been completed. DR will liaise with SD and it will be done on Friday. DR has added the pop up to the website. SD informed governors that there has been a significant increase in children wishing to join the School and will research whether it is due to the pop up. Action ongoing.
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AGENDA ITEM 6	2017/18 TARGETS, ATTAINMENT AND ACHIEVEMENT REVIEW
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Discussion:	There were no updates to be received from the data previously reported.
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AGENDA ITEM 7	2017 / 2018 PUPIL PROGRESS REVIEW
Discussion:	<p>Governors received the anonymised Science Maths and English reports prior to the meeting.</p> <p>Q: MH asked for clarification of the Y3 Boys Reading progress which is very low at 0.8?</p> <p>A: It was noted that whole class progress is 1.9, girls is 2 and SEN 1.6. SD looked at School Pupil Tracker which highlighted that the progress of three children has impacted on the data considerably. The children require additional support which the School is focusing on through quality first class teaching and also by utilising the student within the class effectively to enable small group work.</p> <p>Q: Governors requested clarification for Maths progress for Y3 girls?</p> <p>A: There are four girls with specific needs which has impacted on the data. The School is not concerned as there is time to catch up and the children are approximately 2 terms behind which is not a concern.</p> <p>Q: Governors asked if the girls will receive extra intervention?</p> <p>A: Yes, the children will receive additional work as opposed to specific intervention out of the class. This is following a shift in teaching to ensure children are receiving quality first teaching not being away from the class.</p> <p>Q: Governors asked that as these are just the averages whether the deviation from the average could be explained?</p> <p>A: Yes. The children are targeted during pupil progress meetings with SD and SLT with all leaders to discuss Reading, Writing and Maths. All the appropriate support is now in place. This matter was discussed further at Part 2.</p>

AGENDA ITEM 8	2017 / 2018 ATTENDANCE REVIEW
Discussion:	There are no concerns to raise with attendance. Whole School attendance is 96% which is good. There have been some holidays taken during term time.

AGENDA ITEM 9	TEACHING & LEARNING STANDARDS
Discussion:	The Teaching and Learning review took place by Julie Downing which governors took part in. The outcome was reported in full to the Spring FGB meeting. The School is outstanding in all areas. There are some areas for improvement which are detailed within the SDP.

AGENDA ITEM 10	SCHOOL IMPROVEMENT PLAN UPDATE
Discussion:	The SIP update was reported to the Spring FGB.

AGENDA ITEM 11	EXTERNAL ADVISORS REPORT
Discussion:	The External advisors update was reported to the Spring FGB.

AGENDA ITEM 12	ETHOS GROUP
Discussion:	<p>The Ethos group updated governors regarding the new RE curriculum which follows the 4 concepts and explores understanding the Christian approach.</p> <p>Y4: 'We had a whole School RE day to help us learn about the new RE Curriculum. Each display shows the timeline of the Bible and each class created artwork to explain each part which are now on display in the gallery at MMU. We have been doing art work and designing. Y1 have been doing incarnation, Y2 creation, Y5 people of god, Y4 good news and Y3 kingdom of God'. Governors reviewed the art work.</p> <p>By addressing key questions of the Diocese RE curriculum understanding Christianity encourages pupils to explore the core bible text. We always start with making sense of the text and understanding the readings, then making connections and understanding the impact and the ways in which Christians respond. These are woven into a variety of activities to achieve the</p>

outcomes.

Y5: 'We have been doing about different beliefs and had lots of debates. One was whether the resurrection was real. Some Christians believe it did happen but there are different ways that people believe in Jesus which has been debated along with the creator and the big bang'. The key point being noted by staff is the depth of understanding and critical analysis is deep and tricky subject matter is being addressed positively which is challenging'.

Governors reviewed the Y5 books. 'At the start of every topic we do a mind map which is colour coded. We did a big puzzle which the whole class fits into. We have been doing the resurrection as well and what the bible tells us. We had a debate regarding the resurrection.

Governors noted the scan QR code in the work books. We have also been learning about the incarnation and the different names for Jesus which include Eternal Father, Mighty God Immanuel and Prince of Peace. The children preferred Emanuel.

Governors watched the debate video of the resurrection which was very interesting and the understanding was very in depth. The children gave a very good debate and raised many valid points. Governors agreed it was very good and highlights the great understanding of the text.

Ethos Group

Children from the Ethos Group attended an Ethos conference at Bishop Bridgmead C of E Primary School in Bolton for 2 days which was a very inspiring experience. Governors watched a short video to introduce the conference which included feedback. There were 16 workshops throughout the 2 days covering Christian values in an interactive way to highlight the various ways we can connect with God. The children released balloons and butterflies as a symbol of their prayers.

The children had an Ethos cabin from which they sell items and use the money for the ethos of the School which is extremely popular.

Q: Governors asked if the children met children from different religions during the conference?

A: Yes, Muslim, Catholic and Hindu children.

'Our School Ethos group has grown since we visited two Schools with different conferences. We used the experience to improve our School core actions. We practiced Christian beliefs and values through art and learned about values through activities like acting. When we were acting we did a scene from the bible to represent forgiveness and compassion. During the workshop the children decorated shells which represents Jesus being christened. The children also made perfume and pom pom prayers as a present for someone they love. These School have a very good ethos which has definitely improved ours. The children also received goody bags containing a wooden cut out of love we could decorate for someone special'.

Since then the children are leading Ethos clubs each week which they run and deliver to other children. 'We were inspired by our experiences at the Ethos conference and started our own ethos group to develop our spirituality and develop more reflective areas and prayer stations in the School and grounds. We are helping others to learn more about Christian values and reflect on them in lot of different and fun ways. We are all ethos group leaders and are running the club for the whole School each week. So far we have made friendship bracelets and reflection rocks for around School and values bugs. This week we are prayer reading and still have friendship butterfly's, God is Love mobiles and thumbprint art. Mrs Dean highlighted to the children how proud she is of them and their work as they are leading the group for all children to join in.

Governors thanked the children for their presentations. TK informed children that he is visiting Israel in November and will bring photographs for them.

AGENDA ITEM 13	ANY OTHER BUSINESS
	Asbestos

MH informed governors that the NGA has recommended that all School completed an Asbestos management assessment process by the end of May 2018. SD highlighted that the School holds an asbestos certificate following an audit. The School has very little asbestos. SD agreed to investigate this matter.

Marking

MH referenced an NGA article which quoted a statement from the head of Ofsted suggesting teachers are carrying out too much marking. It was noted that this had been raised by SD with Julie Downing who had clarified that the School marking is effective. Effective marking helps children progress on and provides a line of communication to children through feedback and children do look at next steps.

Q: Governors asked the teachers view of marking?

A: A year ago they may have said it was too much. There are now no concerns as marking is carried out in allocated time.

Q: Governors asked if the School carry out a teacher survey?

A: Teachers are very open and feedback to SLT regularly. There are no concerns with staffing.

SATS

SD informed governors that the School is not in the Science SATS sampler this year. Monitoring or moderating visits are carried out for Y2 and Y6 randomly and the School has been moderated previously.

Links abroad

SD informed governors of the links have been made by the Chester Diocese with the Melanesian mission. SD has met Sue Knowles and Andrew Cartwright to gain further information regarding the possible links. It was noted that Vanuatu is a cluster of lots of small islands with Church Schools who wish to link with Schools to develop their Christian Schools. It is proposed that four CWAC Schools twin with one of the four Schools in Vanuatu which would be directed by the Dioceses. Frodsham C of E, Warmingham C of E and Daresbury C of E Primary Schools have linked so far which is progressing well. Headteachers from Melanesia have visited the UK it is hoped this will be reciprocated. Governors discussed the proposal and the possibility of resources from Lower Peover being shipped to the islands.

The link would be more than communicating and fund raising. SD is awaiting further information and will update governors accordingly. Governors agreed this is very exciting proposal which will fit into various aspects of the School which is supported by the Diocese.

Pupil numbers

The School is receiving an increased number of enquiries for School places. The forecast number of pupils for September 2018 is 196. The budget has been set and now includes insurance cover following 5 days absence for teaching staff. TA's are now also insured through Equip. There are 26 children for Reception which is low due to the low birth rate year which is being experienced nationally. There are two families being shown around who are due to relocate and require reception places which is positive.

Buildings

Q: Governors asked for an update regarding the Kitchen?

A: The School is using Dolce who have been very helpful. It was noted that Dolce will provide snacks if required which would require additional hours.

	<p>Q: SD asked whether governors would be satisfied for children to bring their own snacks in? A: Yes. SD will discuss the options with kitchen staff.</p> <p>Q: Governors asked if the School provides guidance for snacks? A: The School can provide guidance.</p> <p>Q: Governors asked if the School could look at healthier snacks. A: Yes. It was agreed that SD will liaise with the area manager and Elaine when they attend to start implementing the new dinners and discuss whether healthy snacks will be possible. Governors discussed the healthier alternatives for snacks which MH will bring in samples of Pulsin.</p> <ul style="list-style-type: none"> • New blinds have been fitted in the staff room. • The Reception canopy is ongoing and will be completed for the summer term. • Trustees are to fund the playground markings. • Tarmacking – The LA legal team have emailed SD to inform that CE highways will feedback by the end of the week regarding the tarmacking. Q: Governors asked if the legal services are costing the School? A: No as HR legal services includes a set number of hours support. • The Septic tank is going ahead. There may be an issue with the installation as the new tank will be bigger than the original. • The snagging in Reception is being addressed and has now been commissioned elsewhere and the original builder will not be paid the outstanding balance. • The price of hand driers is being researched to alleviate the continuing issue with blocking the toilets with paper towels. • The fete committee are proposing to work with the PTA to make it a community fete. The Spring fair was very successful. 		
Decision:	RESOLVED: Governors agreed it would be beneficial and more information be gathered regarding links abroad.		
Action:	Investigate the asbestos audit. Liaise with Dolce regarding healthy snacks.	SD SD	ASAP ASAP

AGENDA ITEM 14	DATE OF THE NEXT MEETING
Decision:	• TBC