



Part 1 Minutes of the Meeting of the FULL GOVERNING BODY of Lower Peover C of E Primary School

Date:	Thursday 14th October 2021 at 6.00pm.	
Venue:	Via Zoom Video Conferencing	
Present:	Debbie Rutter(DR) Louise Lawton (LL) Sharon Dean (SD) Alun McIntyre (IM) Graham Norbury (GN) Kristen O'Shea (KO'S)	Parent Governor – Chair Foundation Governor – Vice Chair Head Teacher Co-opted Trustee Foundation Governor Parent Governor
Apologies:	Father Murray Aldridge-Collin, Tim Knowles and Peter Longinotti	
Absent:	None	
In Attendance:	John Addison	Clerk

The meeting met its quorum.

Decisions, actions and areas of challenge during discussions indicated in bold text.

Agenda item 1	INTRODUCTIONS AND APOLOGIES FOR ABSENCE
Discussion:	The meeting opened with a prayer. Apologies were received from Father Murray Aldridge-Collin, Tim Knowles and Peter Longinotti
Resolved:	That the apologies be accepted.
Agenda item 2	DECLARATION OF PECUNIARY, PERSONAL OR EDUCATION INTEREST
Discussion:	LL declared that she had worked 6.50 hours out of a possible 500. There were 493.50 hours remaining.
Agenda item 3	DECLARATION OF ANY OTHER BUSINESS
Discussion:	Single Central Record
Agenda item 4	MINUTES OF THE LAST MEETING of 16th September 2021
Discussion:	The minutes of the previous meeting of 16th September 2021 had been circulated to Governors prior to the meeting.
Resolved:	That the minutes of the meeting of 16th September 2021 be approved as a correct record.
Agenda item 5	ACTION LOG
Discussion:	The Action Log was reviewed and updated.
Agenda item 6	FINANCE BUILDING AND STAFFING COMMITTEE

Part 1 Minutes of the meeting of the
FGB of Lower Peover C of E Primary School
Held on 14th October 2021.

Signed by: _____ (Chair) Date: _____

Discussion:	The Chair reported that there was nothing to report from the Finance Building and Staffing Committee meeting held on 8 th October 2021.								
Resolved:	That the update be noted								
Agenda item 7	FINANCE								
Discussion:	<p><u>Budget Update</u></p> <p>Governors were advised that at the meeting of the Finance Building and Staffing Committee held on 8th October 2021, LL presented the current details in the 3year budget plan.</p> <p>Attention was drawn to the projected carried forward figures of: -</p> <table><tr><td>2021-22</td><td>2022-23</td><td>2023-24</td></tr><tr><td>£168,271</td><td>£126,711</td><td>£80,954</td></tr></table> <p>The significant decrease in the carry forward in 2023/24 could be attributed to the introduction of a minimum £30,000 starting salary for Newly Qualified Teachers.</p>			2021-22	2022-23	2023-24	£168,271	£126,711	£80,954
2021-22	2022-23	2023-24							
£168,271	£126,711	£80,954							
Resolved:	That the Budget update be noted								
Agenda item 8	SCHOOL IMPACT PLAN 2020/21								
Discussion:	<p>SD submitted the School Impact Plan 2021-22.</p> <p>The Plan contained the following key priorities along with success criteria and milestones, viz:-</p> <ul style="list-style-type: none">• To provide a challenging, personalised curriculum with high quality teaching, expectations and appropriate feedback that impacts on increased attainment in all subjects. Assessment embedded across all subjects. (Quality of Teaching)• To ensure that Leaders at all levels demonstrate a deep and accurate understanding of the school’s effectiveness. Leaders utilise this knowledge to keep the school improving, by focusing on the impact of actions in key areas (Leadership and Management)• To ensure a safe and happy learning environment where children demonstrate a resilient attitude towards their learning and positive behaviours enable them to know where they are going and what they need to achieve success (Behaviour and Attitudes)• To ensure our pupils’ development is enriched through our curriculum opportunities, that will allow them to actively engage with society and feel connected with the wider world. (Personal Development))• To support and enhance our pupils’ emotional well-being and to ensure ALL staff are equipped with the tools do so through relevant training. (Personal Development)• To promote a nurturing inclusive learning environment where all children are respected, heard and supported, and provided with tools for working towards being self-efficient with their emotional well-being, physical and mental health. (Personal Development)								

	<ul style="list-style-type: none"> To embed an enabling Early Years curriculum and learning environment in line with the new framework, that meets the needs of all learners providing challenge in all areas (EYFS) <p>SD advised that the Plan had been written with the SLT, and that it was important in view of an anticipated Ofsted Inspection that Link Governors were comfortable with their areas of responsibility. The Plan had also been shared with the School Improvement Partner during SD's appraisal who was very impressed with its' form and content and the fact that it reflected the SEF. SD felt confident that should Ofsted inspect the school then it would retain its outstanding status.</p> <p>Following a question from KO'S, SD outlined what was involved in the School Parliament.</p>
Resolved:	That the School Impact Plan 2021-22 be approved
Agenda item 8	SAFEGUARDING REPORT
Discussion:	Governors were advised that there were no issues to bring to their attention. It was confirmed that David Bradley was now Deputy Safeguarding Lead and any incidents were recorded on CPOMS. The Single Central Record had been inspected and signed on 8 th October 2021.
Resolved:	That the report be noted.
Agenda item 9	EYFS/KS1 PLUS KS2 DATA
Discussion:	SD advised that this data was teacher assessed and had been circulated to Governors for their information. Where children were not quite at the level expected, Catch-Up funding was used to put interventions in place
Resolved:	That the report be noted.
Agenda item 10	SUBJECT LEADER REPORTS
Discussion:	<p>Governors received the following Subject Leader Reports</p> <ul style="list-style-type: none"> Art Computing Reading Writing Geography History Math RE Science <p>Governors were reminded that the reports were a useful briefing aid when conducting Link Governor visits</p>
Resolved:	That the report be noted.

Agenda item 11	PUPIL PREMIUM REPORT
Discussion:	<p>Governors were advised that in respect of Pupil Premium children</p> <ul style="list-style-type: none"> • All children had returned well after the numerous lockdowns, class closures and live lessons. • Additional children were added to the Pupil Premium list in the summer term. • PP funding had been used effectively, during this year as demonstrated in the evaluated PP Strategy • Y6 child (MT) had made great progression. • Children had made accelerated progress in reading. • Children had made accelerated progress in mathematics. <p>In addition, the following points of action were brought to Governor's attention</p> <ul style="list-style-type: none"> • Out of the three areas, writing was the weaker area. Although progress was good across them all. • New assessment tool, Balance, would help school in tracking children more effectively than Educater. • 5 children on the PP list would be leaving Year 6 and this would be considered when planning the 20 21/22 funding strategy. • Teaching staff to be aware of the outcomes of the year and continue to support these children within their class and push them to continue to progress in their learning, and in some cases make accelerated progress. • Catch-up funding had supported some of these children. This data needed to be considered when planning 20 21/22 tutoring/catch up.
Resolved:	That the report be noted.
Agenda item 12	SEND REPORT
Discussion:	DR advised that there were no specific SEND issues to bring to the attention of Governors.
Resolved:	That the report be noted.
Agenda item 13	HEAD TEACHERS REPORT
Discussion:	<p>SD submitted her Autumn term report to Governors.</p> <p>The report contained detailed information under the following headings, viz:-</p> <ul style="list-style-type: none"> • School Contextual Data; • Leadership and Management; • Staffing Update; • Behaviour and Attitude including attendance data; • Personal Development; and • Quality of Education <p>Sd advised that in relation to a recent survey, 100% of parents strongly agreed or agreed that the school made sure that the pupils were well behaved.</p> <p>In relation to a question from KO'S, SD updated Governors on the outstanding health and safety issues.</p>
Resolved:	That the Head Teachers Autumn Term Report be noted.

Agenda item 14	GOVERNANCE MATTERS
Discussion:	<u>Training Required/Attended</u> Governors were advised to look at the training offered by the National College. <u>Governor Visits/Reports</u> KO'S had undertaken a PE visit and had observed Years 3 & 5 and was very impressed.
Resolved:	That the report be noted
Agenda item 15	UPDATE FROM TRUSTEES
Discussion:	AM updated Governors on a number of issues including <ul style="list-style-type: none"> • The issues around the Car Parking Fund had been resolved • A report on the finances of the Trust would be available in the Spring • Land Registration matters were ongoing • Bibles had been purchased for Reception children • Various meetings were being arranged regarding the school estate and buildings.
Resolved:	That the report be noted.
Agenda item 16	POLICIES FOR APPROVAL
Resolved:	That the following Policies be ratified, viz:- <ul style="list-style-type: none"> • Health and Safety Policy • Governors Allowances Policy • After School Clubs Policy • Anti-Bullying Policy; • Attendance and Lateness Policy; • Behaviour Principles Policy; • Charging and Remissions Policy; • Classroom Observations Policy; • Collective Worship Policy; • Intimate Care Policy; • First Aid and Medications Policy; and • Early Careers Teachers Policy
Agenda item 17	TURNING CIRCLE
Discussion:	SD advised that following detailed investigations, it had now been discovered that the turning circle at the front of the school was owned by Cheshire East Council and that a representative of the Council would visit shortly to discuss what repairs were needed.
Resolved:	That the report be noted.
Agenda item 19	DATES OF FUTURE MEETING
Resolved:	Thursday 17th February 2022 at 6.00pm Thursday 23rd June, 2022 at 6.00pm

There being no further business the meeting closed at 7.00pm