

Friends of Lower Peover School AGM

25th September 2017 18:30 Lower Peover CofE School

Attendees: Olivia Belton (Secretary), Nicola Kelting (Acting Chair/Vice-Chair),

Parents: Annabel Slade, Hannah Burgogyne, Kristin Williamson, Rebecca Denney, Kristen O'Shea, Matt (Louis's Dad Reception)

Sharon Dean (Head Teacher), Jason Haslam (Deputy Head), David Bradley (Teacher), Mr Lewis (Teacher), Mrs Broadbent

Apologies: Ross Wyllie (former Treasurer), Lucy Pittaway (former Chair)

MINUTES

Welcome & Apologies:

Nicola Kelting opened the meeting and thanked all in attendance (apologies were given later in the meeting). RW has resigned as Treasurer as his children have moved to another school. The meeting acknowledged his contribution in organising and streamlining the accounts and moving FLPS to online banking. He has handed over all accounts, receipts and files in great shape from his time as Treasurer. We thank him for his hard work all year and we also thank Vicky Wyllie for her social media talents as well as her contributions in organising and volunteering at events. The committee also acknowledged the great work done by Lucy Pittaway as Chair this past year and specifically organising events including the excellent May Fair and a very successful Campfest. Lucy and Maxine Wharfe will hopefully be organising Campfest again this year.

Agenda:

OB outlined the agenda for the meeting and introduced FLPS and what we do.

Chair's report:

NK discussed the successful events which were held last academic year, the majority were family focussed but this year we held 2 new parent events: a fun quiz and a fashion show. We also supported other school events. NK spoke about the last year's new committee's change of FLPS structure last year where the committee supported sub-committees who organised and staged events which meant more people were involved in organising events rather than just committee member, this model worked well with the committee providing support with communications, licences, equipment etc.,

NK outlined the projects and resources that FLPS funded for the school in 2016/2017: Maths Reasoning Project, visiting poets, literary resources, Christmas activities, French language resources, science resources and conference attendance and the contribution to the new Play Area for KS1 which was part of the jointly funded Play for Health Project. This project encompassed funds from the Lottery Awards for All, the school's governing body, the school's trustees and FLPS.

NK spoke about the new procedures and systems that the FLPS committee have been working on this past year. The aim is to get everything recorded and coordinated to facilitate smooth transitions and handovers to new committee members. All documents and files are now stored on the FLPSCommittee@gmail.com Google drive (cloud storage).

NK spoke about the recently rolled out Funding Request System that members of FLPS, teaching staff and parents can use to request funds from FLPS. Requests are reviewed and voted on at FLPS committee meetings each month. FLPS reported on recent funding requests that are in the pipeline.

NK showed the updated FLPS structure for 2017/2018 featuring new committee positions and new events including ECOFest.

Christmas fair:

KW outlined her ideas for this year's Christmas Fair. The main feature this will be a pupil enterprise project where each year will make a different gift/craft to sell at the Christmas Fair. The teaching staff were very enthusiastic about this idea and all in attendance agreed this was an excellent idea. We have decided not to bring in outside vendors as this hasn't been profitable. The aim this year is to keep everything in-house.

KW also spoke about plans for a new Spring Ball this year which will take place on 21st April (TBC)

Communications:

OB outlined how we have managed communications this past year. We have adopted a more streamlined and coordinated approach where all communications going out from the office are filtered through the FLPS Communication Lead. Most of FLPS communications have gone into Mrs Dean's newsletter with only very few FLPS emails coming from the office to parents. We have used social media more this past year through posts on the Lower Peover School Mums Facebook page. We have just rolled out a FLPS Community Facebook page. The FLPS Newsletter went out in June and we have used posters and flyers in bookbags. Many thanks to Emma Moore of Damsel in Design who has produced some fabulous posters, flyers and graphics for us this year.

Treasurer's Report.

As RW could not be present NK outlined RW's work as treasurer this year. He moved us over to online banking making payments to vendors easier and better recorded. He has created spreadsheets for each event outlining costs and detailing monies brought in. The committee thanks RW for his hard work on streamlining the accounts for us.

The total raised this year from FLPS events is £13,508.75

£16,995 was raised for the Play for Health project/ Infants play area.

The total for the year was £30,503.75

Matched funding was great this year with matched funding facilitated by Terri Smith (Barclays), Janet Bromley (United Utilities) and Scott Slade (Barclays). Breakdown of events is available on the AGM ppt which will be uploaded to the school website.

Election of committee members:

- **School Liaison - David Bradley: proposed by OB, seconded by NK**
- **Events Lead - Kristin Williamson: proposed by NK, seconded by OB.**
- **Communications Lead - Hannah Burgoyne: proposed by NK, seconded by OB**
- **Chair - Nicola Kelting: proposed by OB, seconded by DB**
- **Secretary - Rebecca Denney: proposed by NK, seconded by KW**
- **Treasurer – Kirsten O'Shea: proposed by NK, seconded by HB**
- **Vice-Chair - Olivia Belton: proposed by NK, seconded by KW**

Any other business

KW- proposing we do a School Calendar with each student assembling for their birth month i.e.

January contains a picture with all the children born in January. Each month will have a theme.

Wildchild Photography (KW) will do Christingle photos again. Will be available to buy on ParentPay for £2/£3

Christmas Fair – can children make the gingerbread men for decorating?

Mark Williamson's mum - donating seedlings.

OB's father in law wishes to donate oil landscape paintings.

Explore interest in setting up Parent Voice with the parents via a Survey Monkey.

Next committee meeting 23rd Oct 7:30 Bells of Peover.